2021 AHMA East Texas
Scholarship Evaluation Form

Applicant Name: **Morales, Monica A.**

Committee Member: _____

Scholarship Application Evaluation
Please assign numerical scores to specific areas, then total scores at the bottom for your overall evaluation of this application.

Maximum total score is 100

1. **Likelihood of Acceptance at an Accredited Institution - Maximum 10 points.**
This should be determined from your evaluation of the candidate's graduation records, GED certificate, transcripts, grade point average, work history related to the desired course or study or school, etc. If there is evidence the candidate has already been accepted, or is enrolled with, an accredited institution, the maximum 10 points should be awarded.

Points: _____

2. **Community Service/Volunteerism, Extracurricular, Employment - Maximum 30 points.**
Please evaluate the quality of the applicant's activities in the above areas and assign an overall score. These areas are not to be evaluated separately because individual circumstances may or may not have permitted activity in one or another. For instance, outstanding volunteer work may outweigh a lack of employment history – or vice versa.

Points: _____

3. **Essay – Maximum 30 points**
Please evaluate the essay for clarity, and whether or not you feel it adequately expresses the candidate's educational and career goals, reasons for wanting a scholarship, and any special circumstances. The essay should not exceed one page, should be legible, and should use grammar and spelling in relationship to the applicants educational level.

Points: _____

4. **Letters of Recommendation – 15 points maximum each (total 30 points)**
Letters should discuss the applicant's demonstrated qualities of character, initiative, honesty, achievement, and leadership. Recommendation letters from schools, employers, and religious or charitable organizations must be typed on letterhead, with full contact information, and signed by the writer. Letters from individuals must be written by responsible adults not related to the applicant and must be legible, signed and provide a contact telephone number. Only two letters should be included for evaluation. No points should be awarded for missing letters.

Letter #1 Points: _____

Letter #2 Points: _____

Total Overall Points: _____

Comments: _____

_____

_____

_____

Scholarship Application

AHMA East Texas Education Scholarship

Personal Data (please print clearly or type)

Applicant Name: Morales (Last) Monica (First) A. (Middle)

Name of Housing Community: Las Villas De Magnolia Apartments

Home Address: 7411 Edgecraft Dr. (Number / Street / Apt. No.) Missouri City (City) Tx (State) 77489 (Zip)

Home Phone: (__) - _____ Mobile Phone: (832) - 746-6959 Email (required) morales.monica08@yahoo.com

Birthdate: 03 (month) / 17 (day) / 1990 (year) U.S. Citizen: X Yes ____ No Sex: ____ Male X Female Marital Status: ____ Single X Married

If applying as a property employee or family member - Employee Name _____ (If different from applicant) Last First Middle

Employee of: Las Villas De Magnolia Apartments (Name of Housing Property) Position: Community Manager

If a family member of a Member Employee, circle relationship: Spouse Dependent Child Legal Ward

Check One of the Following to Determine Your Scholarship Eligibility:

☐ I am a qualified resident of a project-based section 8 housing unit located in the community described above.

☒ I am a current, full-time employee of the AHMA East Texas member community described above (or the spouse, dependent child or legal ward of the employee listed above.

Certification of Eligibility (Must be completed to qualify)

- **To be completed by the applicant**

  By my signature below, I certify that I am a current, eligible resident of a project-based, section 8 housing unit in the community below and I grant the property permission to release housing eligibility information to the Affordable Housing Management Association for the purpose of completing this scholarship application. I further release the community from any liability associated with the release of this information. **OR** I am an employee or spouse, independent child or legal ward of a member employee listed above.

  Applicant Signature: Monica Morales Date: 4/29/2021

- **To be completed by property manager or member agent company (REQUIRED):**

  By my signature, I certify that the scholarship applicant named above is an eligible resident, employee, or employee family member of the AHMA East Texas member community/company described below. Applications without proper certification will be disqualified

Community or Company Name: Las Villas De Magnolia Apartments/Whitney Management Corp.

Address: 150 S. 72nd St. (Number/Street/Apt. No.) Houston (City) TX (State) 77011 (Zip)

Manager/Agent: Monica Morales Phone: (713) - 923-4300 Email: manager@lasvillasdemagnolia.com

Manager/Agent Signature: Monica Morales Date: 04/29/2021

Educational Background

Unofficial high school or college transcript, or a copy of GED certificate MUST be ATTACHED.

High School / GED (check one):

___Graduating Senior _X_ High School Graduate ___GED Certificate ___No High School

Name of High School: M.B. Lamar High School

City/State/Country: Houston, Texas, USA

List any high school academic honors or achievements: JROTC Public Information Officer

College Attendance (check one):

___No Prior College _X_ Currently Attending College ___College Graduate

Name of College: Lone Star College Student ID# 7731181 GPA: 3.50

City/State/Country: Houston, Texas, USA

List any college academic honors or accomplishments: _____

Vocational / Technical Schools: (List vocational or technical schools & attach copies of any certificates earned.)

Name of School: _____ Location: _____

Course of Study _____ Completed? _____ _____ (Yes / No)

Name of School: _____ Location: _____

Course of Study: _____ Completed? _____ _____ (Yes / No)

What college, university, vocational or post-secondary school do you plan to attend next Fall?

Choice #1: Lonestar College Location: CyFair

Choice #2: _____ Location: _____

Major or Vocational Goal: Business Length of Program: 4 Years

IMPORTANT: If you are selected, your scholarship is conditional upon your acceptance at an accredited college, university, vocational or post-secondary school. If you are not accepted by the funding date specified in your scholarship award, or if you do not begin classes, your scholarship will be revoked.

Employment History

List any full or part-time jobs held during the past five years, beginning with the most recent.

Company: Whitney Management Corp. Employed From: 06/2009 To: Current

Location: Las Villas De Magnolia Supervisor: Patrick Harris Phone: (713) 899 2017

Full Time: X Part-Time: ____ Hours per week: 40 Job Title: Community Manager

Describe your responsibilities: As the community manager, my responsibilities are to maintain the property running as per the owners goals, I ensure all invoices are paid, all tenants meet HUD requirements, and assist my employees in whatever tasks they have going on.

Company: _____ Employed From: _____ To: _____

Location: _____ Supervisor: _____ Phone: (____) _____

Full Time: _____ Part-Time: _____ Hours per week: _____ Job Title: _____

Describe your responsibilities: _____

_____

_____

Company: _____ Employed From: _____ To: _____

Location: _____ Supervisor: _____ Phone: (____) _____

Full Time: _____ Part-Time: _____ Hours per week: _____ Job Title: _____

Describe your responsibilities: _____

_____

_____

Company: _____ Employed From: _____ To: _____

Location: _____ Supervisor: _____ Phone: (____) _____

Full Time: _____ Part-Time: _____ Hours per week: _____ Job Title: _____

Describe your responsibilities: _____

_____

_____

Community Service / Volunteer Activity

List any community service or volunteer activities in which you have engaged during the past five years.

Organization: Houston Apartment Association Service From: 01/2018 To: Current

Location: Resident Relations Committee Hours per week: ____ or Total Hours: ____ Phone: (713) 595-0300

Description of Activity and Your Involvement: As a member of the resident relations committee, I assist in resolving renter disputes with apartment owners. My duty is to review the facts of each case and make a decision based on the current lease and addendums in place. Our committee meets every other month for 2 hours.

Organization: Houston Apartment Association Service From: 01/2015 To: Current

Location: Community Outreach Committee Hours per week: ____ or Total Hours: ____ Phone: (713) 595-0300

Description of Activity and Your Involvement: As a member of the community outreach committee, I assist HAA in all outreach programs, this has included painting a veterans house that was damaged due to Harvey, working the renters phone bank by answering calls for spanish speaking tenants, collecting canned goods for the Houston Food Bank, and our next project will be planting a garden with veterans who suffer PTSD.

Organization: Houston Apartment Association Service From: 11/2019 To: Current

Location: Education Advisory Council Hours per week: ____ or Total Hours: ____ Phone: (713) 595-0300

Description of Activity and Your Involvement: As a member of the EAC, we assist the Education Committee with ideas and content for upcoming tradeshows and education opportunites. During the onset of the Covid pandemic I assisted in a special task force that provided discussed educational content directly related to the pandemic and eviction moratoriums.

Organization: West University Softball Association Service From: 01/2015 To: Current

Location: ____ Hours per week: ____ or Total Hours: ____ Phone: (NA)

Description of Activity and Your Involvement: I am on the auxiliary board as the sponsorship liaison which includes securing sponsors for over 70 teams and coordinating with the uniform chair to ensure all sponsors are displayed on jerseys. I also serve as the photo chair which includes setting up pictures for 70 teams and over 700 softball players.

Extra-Curricular Activities

List any extra-curricular activities in which you have engaged during the past five years. These might include, but are not limited to: sports, after-school clubs, scouting, church-related activities, etc.

Organization/Activity: Houston Apartment Association

Location: Leadership Lyceum Hours per week:_____or Total Hours:_____ Phone:(_____)_____

Description of Activity and Your Involvement: I was chosen to be apart of the 2020 HAA lyceum class which included attending advocacy meetings, PAC meetings, volunteer projects through TAA, and leadership seminars.

I successfully completed the program and graduated in October 2020.

Organization/Activity:_____

Location:_____ Hours per week:_____or Total Hours:_____ Phone:(_____)_____

Description of Activity and Your Involvement:_____

Essay

Write or Type a brief essay, **not to exceed one page**, explaining your educational and career goals, your reasons for wanting a scholarship, and any special circumstances you would like the scholarship committee to consider. If handwritten, your essay should be legible and neat. Attach your essay to your application. **Please be advised that your essay is a critical part of the selection process, counting for 30 of the 100 possible points.**

Letters of Recommendation

Attach two letters of recommendation. Letters should discuss the applicant's demonstrated qualities of character, initiative, honesty, achievement, and leadership. Letters must be written by qualified adults such as teachers, employers, supervisors, religious leaders, or others who can legitimately attest to the above qualities. Letters may not be from parties related to the applicant. Letters must be typed or written legibly, must be dated within the last six months, **must be signed** and must contain the address and contact telephone number of the signer. If from an organization, it must be on their Letterhead **Only two letters may be included in the application. No points will be awarded for missing letters. Please be advised that the recommendation letters are a critical part of the selection process.**

Please Note:

To prevent loss of important information or delay in processing, all additional documents (transcripts, certificates, essay, and letters of recommendation) MUST be enclosed with your application and submitted to AHMA East Texas in one package. PLEASE DO NOT USE STAPLES.

Financial Aid Information

Completion of this application does not constitute a guarantee of a scholarship. Therefore, we strongly encourage you to apply for all financial aid opportunities available to you through other sources, including the financial aid office of the educational institution of your choice. Have you submitted the Free Application for Federal Student Aid (FAFSA)? Yes: X No: _____
Have you applied for other sources of financial aid such as grants, loans, and scholarships? If so, list the names or sources of financial aid and the amount of anticipated financial aid:

Source:_____

$:_____

Source:_____

$:_____

Certification (must be signed and dated)

By my signature I agree to the following: I understand that completion of this application does not constitute a guarantee of a scholarship and, if a scholarship is awarded, that it is contingent upon my acceptance at an accredited college, university, vocational, or post-secondary school. I understand that, should I not be accepted at an accredited school by the funding date specified in my scholarship award letter, or should I not begin classes on schedule, any scholarship awarded under this program may be revoked. I understand that scholarship funds will be disbursed directly to the accredited school of my choice and will be used to satisfy reasonable charges for tuition, fees, and books. I certify that all information contained in this application and any supporting materials is true and accurate.

Signature of Applicant: Monica Morales

Date: 04/29/2021

Application Checklist (Check to be sure you have completed each section of the application and have all required documents. Please DO NOT STAPLE your application or any attachments. All documents must accompany your application.)

- ☒ **Personal Data**
- ☒ **Certification of Housing Eligibility (signed & dated by applicant and property manager)**
- ☒ **Educational Background**
- ☒ **Transcripts (unofficial high school or college transcript, or GED Certificate)**
- ☒ **Employment History (include supervisor contact information)**
- ☒ **Community Service / Volunteer Activity**
- ☒ **Extra-Curricular Activities**
- ☒ **Essay**
- ☒ **Two Letters of Recommendation (review instructions carefully)**
- ☒ **Certification (signed and dated by applicant)**

Applications must be postmarked no later than April 30, 2021 and mailed to:

2021 Scholarship, AHMA East Texas, P.O. Box 631206, Houston, TX 77263-1206

If you have questions or need assistance, contact your apartment manager or email Michael Alexander at **info@ahmaet.org**. Additional applications and related forms are available on the AHMA East Texas web site located at: **http://www.ahmaet.org**

A critical part of the scholarship evaluation process is the applicant's ability to follow the application instructions and guidelines. Please double-check your application and be sure all necessary elements are completed and that all documentation is submitted in one package and that nothing is stapled.

Monica Morales
AHMA Scholarship Education
April 29, 2021

I am applying for an AHMA Scholarship to assist in furthering my education goals. I returned to school to finish my bachelors degree after a 10 year hiatus. My motivation to finish my degree is my three daughters, Brianna (11), Ariana (3), and Liliana (1). I want to show them that everything in life is possible and although one may struggle and have obstacles there is always a light at the end of tunnel. I plan to finish my basics at Lonestar College and transfer to the University of Houston, School of business to complete my bachelors degree.

If you would have asked me at 18 what my career goals were, it was not to be in the apartment industry. But after 12 years in the industry, I love what I do. I have made lifelong friendships and countless mentors who have guided me throughout my career. This past year I was chosen to participate in the Leadership Lyceum class. During the course of the program I had the opportunity to attend TAA board meetings, PAC meetings, and witness the behind the scenes of how legislation is put into action and passed. This furthered my love for the Apartment Industry.

I was elected and chosen as the 2020 Community Manager of the year for the Houston Apartment Association. And while I love serving my residents my goals are to be on the management side. I recently completed the Certified Apartment Portfolio Supervisor course and am currently studying to be certified. I plan to become a Portfolio Supervisor and eventually work my way up the ranks to become a Vice President of a management company.

I aspire to be an example for my children, three future Latina women. To demonstrate to them that although I was raised by a single mother who did not have a higher education, I strived to be better and to go further. As a first generation college student with a full time job and three small children, I succeeded. All the while, making a difference in the industry I serve.

WHITNEY MANAGEMENT CORP.
9575 Katy Freeway, Suite 330
Houston, Texas 77024
(713) 932-0005

March 20, 2021

To Whom It May Concern:

Monica Morales has been with Whitney Management Corp and managing Las Villas Apartments since 2009. Monica is a volunteer with Houston Apartment Association (HAA) and has recently completed her CAM Certification (Certified Apartment Manager) and is working towards completing her CAPS Certification (Certified Apartment Property Supervisor). With HAA, Monica is on the Resident Relations Committee which settles disagreements between Apartment Owners and Previous Residents and has been actively involved in community food drives.

Monica wants to continue her education to not only gain knowledge, but to be an example to her three young daughters. On a personal note, I have known Monica since 2000, as her mother worked for me as a community manager. I have watched Monica "grow up", and I know her to be a caring and intelligent person.

If you need any additional information, please call me at 713-899-2017 or pharris@whitneymgmt.com

Sincerely,

Patrick Harris
Vice President

Houston Apartment Association

February 8, 2021

To Whom It May Concern:

Monica Aragon Morales has been an active volunteer in our organization for over ten years. In that time she has become one of our more active and engaged volunteers.

She has been active in our community service efforts and worked with a group of volunteer painting a veteran's home was effected by Hurricane Harvey. She also serves on our Resident Relations Committee which helps resolve apartment renter disputes with their apartment owners.

She invests in her education and has continued to earn industry credentials to further her knowledge. She has earned, the Certified Apartment Manager credential from the National Apartment Association covers topics ranging from financial and risk management to property maintenance and human resources.

She was selected in 2020 to participate in our leadership development program which identifies high-caliber, effective, well-informed industry professionals and educates them on the mission and strategic objectives of the association. With all the obstacles that 2020 brought, she completed this program and graduated this past November.

She was also nominated for an award given by our organization annually to apartment property managers who are exceptional contributors to their companies, our organization and the industry. She was selected among a number of her peers for this recognition.

I am happy to speak with anyone directly at 713-595-0313 or by e-mail at shinkley@haaonline.org about this exceptional young lady.

Sincerely,
Susan Hinkley
Susan Hinkley, CAE
Vice President and General Manager

4810 Westway Park Blvd. Houston, Texas 77041 713-595-0300 Fax 281-582-1503
www.haaonline.org

Lamar High School

AAR Transcript

Student Information

Monica Annette Morales
7003 Bissonnet St #Apt 2302
Houston TX 77074

Parent/Guardian: MARICELLA QUINONES
Ethnicity: 4 Hispanic

Student No: 1116994
Birthdate: March 17, 1990
Gender: Female
SSN: 635161558

School Information

Lamar High School
3325 Westheimer Rd.
Houston TX 77098
Phone: (713) 522-5960
Fax:
CBCC: 443405

School No: 101912008

Fran Massey
05/21/2018
Date Official Signature

Schools Awarding Credit

04/05 101912008 Lamar High School
07/08 101912008 Lamar High School
05/06 101912008 Lamar High School
06/07 101912008 Lamar High School

Course Information

Language Arts

Year	Course Name	S1	S2	CR
04/05	ENG 1 A	84		0.0 M
	ENG 1 B		80	0.0 N
05/06	ENG 2 A	83		0.5
	ENG 2 B		80	0.5
06/07	ENG 1 A	81		0.5
	ENG 1 B		90	0.5
	ENG 3 A	85		0.5
	ENG 3 B		80	0.5
07/08	ENG 4 A	81		0.5
	ENG 4 B		87	0.5

Speech

Year	Course Name	S1	S2	CR
06/07	COMMAPP		92	0.0
07/08	COMMAPP		87	0.5

Mathematics

Year	Course Name	S1	S2	CR
04/05	ALG 1 A	87		0.5
	ALG 1 B		83	0.0 N
05/06	GEOM A	90		0.5
	GEOM B		92	0.5
06/07	ALG 1 B:R	88		0.5
	ALG 2 A	78		0.5
	ALG 2 B		72	0.5

Science

Year	Course Name	S1	S2	CR
04/05	BIO A	87		0.5
	BIO B		80	0.0 N
	IPC B:JH		79	0.5
	IPC:JH	71		0.5
05/06	CHEM A	75		0.5
	CHEM B		77	0.5
06/07	ANAT&PHY A	83		0.5
	ANAT&PHY B		86	0.5
07/08	BIO B		81	0.5

Social Studies

Year	Course Name	S1	S2	CR
04/05	W GEO A	86		0.5
	W GEO B		91	0.0 N
05/06	W HIST A	94		0.5
	W HIST B		88	0.5
06/07	US HIST A	90		0.0
	US HIST B		90	0.5
	US HIST A:R	88		0.5
07/08	W GEO B		92	0.5
	GOVT	76		0.5

Economics/Free Enterprise

Year	Course Name	S1	S2	CR
07/08	ECO-FE		84	0.5

Health

Year	Course Name	S1	S2	CR
04/05	HLTH ED		80	0.0 N
06/07	HLTH ED	88		0.0
07/08	HLTH ED	99		0.5

P.E. /Equivalent

Year	Course Name	S1	S2	CR
06/07	ROTC 2A	W		0.0
	ROTC 2B		W	0.0
07/08	ROTC 4A	W		0.0
	ROTC 4B		W	0.0

Other Languages

Year	Course Name	S1	S2	CR
04/05	SPAN 1 B:J		81	0.5
	SPAN 1:J	88		0.5
	SPAN 2 A	94		0.5
	SPAN 2 B		93	0.0 N
05/06	SPAN 3 A	93		0.5
	SPAN 3 B		95	0.5
06/07	SPAN 4 A	97		0.5
	SPAN 4 B		95	0.5

Fine Arts

Year	Course Name	S1	S2	CR
04/05	MUS1INEN A	100		0.5
	MUS1INEN B		100	0.0 N
05/06	DANCE 1 A	75		0.5
	DANCE 1 B		79	0.0 N

Career Tech Education

Year	Course Name	S1	S2	CR
04/05	MKTSELF	85		0.0 M
05/06	BEGBCIS1 A	89		0.5
	BEGBCIS1 B		90	0.5
07/08	MS A	96		0.5
	MS B		96	0.5

Other Electives

Year	Course Name	S1	S2	CR
04/05	ROTC 1 A	56		0.0
	ROTC 1B		99	0.0 N
05/06	ROTC 2 A	95		0.5
	ROTC 2B		100	0.5
06/07	ROTC 2A	98		0.5
	ROTC 2B		100	0.5
07/08	ROTC 4A	100		0.5
	ROTC 4B		93	0.5

Local Credit

Year	Course Name	S1	S2	CR
07/08	TAKSMATH:L	87		0.5
	TKSREV:L	69		0.0

Credits Earned

Credit Total: 26.00 State: 25.50 Local: 0.50

Test Information

TAKS Exit Level	Date	Score	Met
English/LA	10/01/07	2300	Y
ELA Essay	10/01/07	3	Y
Social Studies	10/01/07	2267	Y
Science	10/01/07	2161	Y
Math	10/01/07	2194	Y

Date of Class Rank: January 25, 2008
Rank: 418 Class Size: 822 Quartile: 3rd

Date of Graduation: 05/31/2008
Graduation Program Type: Recommended High School Program

Texas Grant Eligibility: Yes

Weighted Cum GPA: 3.1912

*A passing grade is 70 or above; *P=Pass *F=Fail *A=Audit W=PE Waiver*

The following codes appear in the abbreviated course name column separated from the name by a colon: A=Tech-Prep Courses; C=Correspondence Courses; D=College Dual Credit; E=Credit by Exam; G=Gifted/Talented; H=Honors; I=International Baccalaureate Course; J=High School Course completed prior to grade 9; K=Pre-International Baccalaureate Course; L=Local Course Credit; M=Magnet Course; N=Night School; P=Advance Placement Course; R=Summer School/Credit Recovery; V=Content modified by ARD; T=Credit Verification; X=Innovative Course; Z=Distance Learning. Refer to rules for appropriate use.
Codes prior to 2004/2005 year - S=Modified Content; Q=Pre-AP

Note: In the credit column M=Denied Credit due to excessive absences 1st semester; N=Denied credit due to excessive absences 2nd semester: Y=Credit Awarded Based on Final Average.

LONE STAR COLLEGE

Credit Unofficial Transcript

Name: Monica Morales **Student ID: 7731181** **SSN: ***-**-1558** **DOB: 03/17/****

Print Date: 04/29/2021

	Att	Earned	Points	GPA
Term Totals	12.00	0.00	0.00	0.00
Cum Totals	31.00	6.00	21.00	3.50

Texas Success Initiative - TSI

Math	Not Completed		
Reading	Completed	TSI Assessment Test	11/09/2020
Writing	Completed	TSI Assessment Test	11/09/2020
Math	Not Completed		
Reading	Completed	TSI Assessment Test	11/09/2020
Writing	Completed	TSI Assessment Test	11/09/2020

Credit Career Totals

Cum GPA:	3.50	Cum Totals	31.00	6.00	21.00	3.50

End of Credit Unofficial Transcript

Test Scores

AVANT	Spanish	04/13/2021	6
TSIAUTO1	Writing-ESSAY	11/09/2020	4
TSIAUTO1	Math	11/09/2020	338
TSIAUTO1	Reading	11/09/2020	354
TSIAUTO1	Writing	11/09/2020	359

Institutions Attended

Mirabeau B Lamar Sr High Sch
University of Phoenix 020988

Beginning of Credit Record

2021 Spring

Loc	Course	Description	Att	Earned	Grade	Points
C	BCIS 1305	Business Computer Apps	3.00	0.00		0.00
C	BUSI 1301	Bus Principles	3.00	3.00	A	12.00
C	GOVT 2305	Federal Government 70 Political Science - C1	3.00	0.00		0.00
C	HIST 1301	US History to 1877 60 History -C1	3.00	3.00	B	9.00

	Att	Earned	Points	GPA
Term Totals	12.00	6.00	21.00	3.50
Cum Totals	12.00	6.00	21.00	3.50

2021 Summer

Loc	Course	Description	Att	Earned	Grade	Points
C	GOVT 2306	Texas Government 70 Political Science - C1	3.00	0.00		0.00
C	MUSI 1306	Appreciating Music 50 Creative Arts - C1	3.00	0.00		0.00
C	PHED 1164	Intro-Physical Fitness& Wellne 90 Institutional Option - C2	1.00	0.00		0.00

	Att	Earned	Points	GPA
Term Totals	7.00	0.00	0.00	0.00
Cum Totals	19.00	6.00	21.00	3.50

2021 Fall

Loc	Course	Description	Att	Earned	Grade	Points
C	ENGL 1301	Comp & Rhetoric I 10 Communications - C1	3.00	0.00		0.00
C	HIST 1302	US History Since 1877 60 History -C1	3.00	0.00		0.00
C	MATH 0324	NCBO Math for Bus/Soc Science	3.00	0.00		0.00
C	MATH 1324	Math for Business/Social Scien 20 Mathematics - C1	3.00	0.00		0.00